## SUNY Cortland Net Card Log

Frequently used Sub-Object Codes:

Airfare: 4035 Lodging: 4035 Meals: 3400

Cardholder Name:	
Card Statement Month and Year:	

Transaction Date(s)	Description of travel expense	Account	Sub-Object	Amount
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Departmental Management Certification: certifies that all transactions identified above are correct and just, that payment is approved and that the goods or services furnished were for the performance of the official duties of the cardholders.

Cardholder Signature	Date:	
Management Approval (REQUIRED)	Date:	
(REQUIRED)_	Date.	